

**Otto Township
Regular Board Meeting
May 9, 2024**

Regular Meeting Call to Order

The regular Board meeting was called to order by Supervisor Walt Brimmer at 7:00 p.m. in the Otto Township Hall located at 5458 128th Ave.

Pledge of Allegiance

All members of the Board and audience took the Pledge of Allegiance.

Roll Call

Board Members Present: Justian-Murray, Budde, Martin and Brimmer.

Board Members Absent: Eichenberg

Approval of Agenda

The agenda was approved by implied consent as presented.

Approval of Minutes

The minutes of the meeting, were approved by implied consent.

Approval of Vouchers

Payroll Vouchers #2980-#2990 in the amount of \$4,422.96 and Accounts payable vouchers #3500-#3523 in the amount of \$11,404.46 were approved by implied consent. The treasurer will need to transfer \$12,000.

Reports

Treasurer's Report

- The treasurer gave the treasurer's report.

Clerk's Report

- The Clerk gave a summary of the correspondence received.

Reconciliation Reports

- The Supervisor reviewed the general fund checking reconciliation. The other fund statements were not available as Shelby Bank has changed systems and access was not available at this time. We will work on getting access so we can be back on track for the next meeting.

Zoning Enforcer Report/Supervisor Report

- It was a quiet month. Have had request for few zoning permits.

Planning Commission Report

- The Planning Commission will meet on May 14 to review the changes recommended by the drain commissioner to the ordinance. Dump Day went well.

Road Commission

- A summary of the Road Commission activities was presented. We will have brining soon. The road commission is working in several areas in the county.

Website Report

- The website is continuing to be updated. Additional information will be added as needed.

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Community Happenings

- There was nothing discussed.

Public Comments

- Tiffancy Haight from Shelby Public Library was present to give an overview of the library services that are offered.
- Eric Fox was present to introduce himself. He is running for Probate Judge.

Open Issues

Road Projects

- We are still waiting on quotes for work on 128th, White and Park.

Township Hall Improvements

- Construction should start soon.

Cemetery

- Replacing the fencing with chain link fencing or other types of fencing was discussed.

Ordinance Amendment Adoption

- Motion by Brimmer support by Justian-Murray to adopt the zoning amendment as presented. Roll call: Justian-Murray-yes; Budde-yes; Martin-yes; and Brimmer-yes. Ayes: 4. Nays: 0. Motion passed 4-0.
- The ordinance will become effective within 30 days after passing. We will update the ordinance and Mary will make the changes to the web page.

New Business

Zoning Permits and Fees

- Updating the zoning permit form was discussed. We will have the HI-Lites create new forms. The zoning officer will contact some townships to get comparison prices for zoning permits.

Newsletter

- Sending out a newsletter with the summer tax bills was discussed. We would need to have the newsletter completed the last week in June.

Training Opportunities

- There is a training on zoning regarding the natural rivers act. There is also some election training that the clerk and deputy clerk will attend in June.

Adjournment

Motion by Brimmer supported by Martin to adjourn the meeting. Ayes: 4 Nays: 0. Motion passed 4-0. The meeting adjourned at 7:55 p.m.

Walt Brimmer, Supervisor

Patricia Budde, Clerk